



Connecticut SAT School Day November 6, 2017 Webinar



Agenda

1. Overview of changes with the administration of the 2018 Connecticut SAT School Day
2. Accommodations process for special populations
3. Questions

2018 Connecticut SAT School Day

Primary Test Date:

March 21, 2018

Make-up Dates:

April 24 and 25, 2018



What's New for 2018?

Student Registration

- All Grade 11 students in PSIS registration as of April 16, 2018, will be registered by the CSDE through a bulk registration process.
- Please make sure your district's PSIS Coordinator maintains an updated list of Grade 11 students.

Rosters

- The SOAR roster has been eliminated. Schools will create their own rosters of students taking the standard CT SAT.
- The Non-Standardized Roster or NAR will now include ALL students who are approved for accommodations in SSD.

Answer Sheet and Labels

- Schools will receive student answer sheets at the beginning of March. This will allow schools to schedule time prior to the test to have students grid required demographics.
- Pre-Id labels will be generated for all Grade 11 students who are in PSIS as of January 19, 2018. These labels will be affixed to the answer booklet.
- The answer sheet now includes a place for students to indicate their four free score sends.

Preparing for Test Day

- Test Center Codes are not being used. Schools will use their 6-digit Attending Institution or AI code only.
- All testing manuals will be included with your answer sheets and arrive in your pre-administration shipment.
- Pre-administration materials include a Student Guide.
- All test materials will be shipped to the Test Supervisor.



Shipment Delivery Timeframe

Shipment	Contents (Not Exhaustive)	Approximate Delivery Timeframe
Supervisor Planning Kit	Sample manuals and test day forms, posters	Mid-February
Preadministration: Materials	Answer sheets, instruction booklets for students, student guides, all manuals	Early-March
Preadministration: Pre-ID Labels	Labels for each student pre-ID'd at the school	Early-March
Test Materials	Test books, extra answer sheets, return kits	Mid-March

Test Day

- Admission Tickets have been eliminated.
- Students are not required to supply a photo ID unless the student is unknown to the testing staff.
- Pink test books have been eliminated. Students will use purple for standard, blue for some accommodated or green for State Allowed.

Testing Grade 12 students

- A ***small*** number of Grade 12 students will be required to take the Connecticut SAT School Day. Schools must test Grade 12 students if they “skipped” Grade 11 because of lack of credits. **This is the only reason to test a grade 12 student.**
- **Students who were absent in grade 11 do not test in grade 12.**
- Schools with eligible Grade 12 students will be required to submit each student’s name, SASID number and DOB to the CSDE in order to register the student. More information will be sent to each TCS regarding this.
- **No Grade 8, 9 or 10 students are permitted to take the Connecticut SAT School Day. Any tests received for these students will NOT be scored.**



Test Make-ups

- Students who miss the initial test administration, will be required to take the SAT on the make-up date, April 24 or 25, 2018.
- Schools will request makeup materials through a process similar to last year. Information will be provided before testing regarding access.
- Schools will receive all new materials for the makeup administration.
- **Be sure to return ALL of your materials after the March 21 test date.**

CT SAT School Day Supervisor Training

- Half-day trainings will be provided on February 13 or 14, 2018.
- Information regarding Grade 11 NGSS Field Test will be provided at these sessions.
- More details will follow soon about registration.

Accommodations for Special Populations

Terminology

- **Connecticut SAT School Day**: The required Connecticut State Assessment for grade 11 public school students for Language Arts and Mathematics
- **College Board (CB)**: Testing Company that will provide the Connecticut SAT School Day
- **SSD Coordinator**: School representative that registers students with CB for accommodations **Services for Students with Disabilities (SSD)**
- **IEP**: INDIVIDUALIZED EDUCATION PROGRAM, a document defining services for students with disabilities
- **Section 504 Plan**: Section 504 requires recipients to provide to students with disabilities appropriate educational services designed to meet the individual needs of such students to the same extent as the needs of students without disabilities are met
- **EL Students**: English Learners (EL) also referred to as English Language Learners (ELL)
 - **AI Code**: Attending Institution code
 - **PSIS**: Public School Information System



Accommodation Registration for Connecticut SAT School Day

Counts for College Reportable and State Accountability

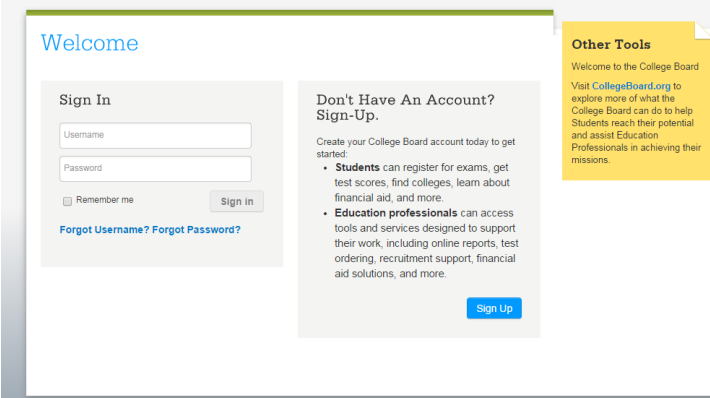
Standard Procedure for
College Board
Accommodations

Connecticut SAA Procedure for
EL Students Time Extension

Deadline: 1/30/2018

Open: 1/25/2018 - 3/15/2018

**Both options require entry on the same College Board
SSD Online System**



The screenshot shows the College Board SSD Online System login page. It features a 'Welcome' header, a 'Sign In' section with fields for Username and Password, a 'Remember me' checkbox, and a 'Sign In' button. Below the sign-in fields are links for 'Forgot Username?' and 'Forgot Password?'. To the right of the sign-in section is a 'Don't Have An Account? Sign-Up.' section with a 'Sign Up' button. Further right is an 'Other Tools' section with a link to 'CollegeBoard.org'.



Who Is Involved in Accommodations Decisions?



How Do I Submit the LCI Online?

**CONNECTICUT STATE DEPARTMENT
OF EDUCATION**

**Connecticut Alternate Assessment
(CTAA) &
Alternate Science**

Learner Characteristics Inventory (LCI)

The deadline to submit the LCI online is **January 19, 2018 to have students removed from CT SAT registration.**

Enter Student Information

Student First Name:


Student ID:

[Log Out](#) [Sign In](#)

Browser: Chrome v58




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[Get Started](#)
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CONNECTICUT STATE DEPARTMENT OF EDUCATION


CONNECTICUT ALTERNATE ASSESSMENT




Test Administration




TIDE




Online Reporting System



TA Practice & Training Site




Practice & Training Tests



Data Entry Interface

Welcome to Connecticut Assessments!


This site provides resources for Connecticut Alternate Assessment users.



Announcements

- The secure browsers for the 2018-2019 school year are now available. It is the secure browser be downloaded online test administration.

Added August 16, 2018




Key Documents


- Guidance for Students: Connecticut Alternate Assessment [PDF]

Updated March 28, 2017

Login



Email Address



Password


[Forgot Your Password?](#)

Secure Login

First Time Login This School Year?

The password you used during the previous school year has expired.

[Request a new one](#) for this school year.



Data Entry Interface

Test Assessment Options (Page 9 of the IEP)

Student: _____ <small>Last Name, First Name</small>	DOB: _____ <small>mm/dd/yyyy</small>	District: _____	Meeting Date: _____ <small>mm/dd/yyyy</small>
STATE AND DISTRICT TESTING AND ACCOMMODATIONS			
STATEWIDE ASSESSMENTS AND DISTRICTWIDE ASSESSMENTS section must be completed			
STATEWIDE ASSESSMENTS <u>Check the grade the student will be in when the test is given.</u> <input type="checkbox"/> Grade K <input type="checkbox"/> Grade 1 <input type="checkbox"/> Grade 2 <input type="checkbox"/> Grade 3 <input type="checkbox"/> Grade 4 <input type="checkbox"/> Grade 5 <input type="checkbox"/> Grade 6 <input type="checkbox"/> Grades 7 <input type="checkbox"/> Grade 8 <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 10 <input type="checkbox"/> Grade 11 <input type="checkbox"/> Grade 12		DISTRICTWIDE ASSESSMENTS <u>Check the grade(s) the student will be in when the tests are given.</u> <input type="checkbox"/> Grade Pre-K <input type="checkbox"/> Grade K <input type="checkbox"/> Grade 1 <input type="checkbox"/> Grade 2 <input type="checkbox"/> Grade 3 <input type="checkbox"/> Grade 4 <input type="checkbox"/> Grade 5 <input type="checkbox"/> Grade 6 <input type="checkbox"/> Grade 7 <input type="checkbox"/> Grade 8 <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 10 <input type="checkbox"/> Grade 11 <input type="checkbox"/> Grade 12	
Standard Assessments and Alternate Assessments Smarter Balanced Assessments (Grades 3-8), Connecticut SAT (Grade 11) and the Connecticut Alternate Assessments (CTAA), include English Language Arts and Mathematics (Grades 3-8 & 11). Standard Assessment or Alternate Science Assessment required in Grades 5, 8 and 11 . Assessment Options: (Select ONE Option) <input type="checkbox"/> 1. Smarter Balanced Assessments (Includes Standard Science Assessment – Grades 5 & 8) <input type="checkbox"/> 2. CTAA* – (Includes Alternate Science Assessment for Grades 5, 8, and 11) ★ <input type="checkbox"/> 3. Connecticut SAT and Standard Science Assessment (Grade 11)		DISTRICTWIDE ASSESSMENTS (Select all appropriate options.) <input type="checkbox"/> N/A - No districtwide assessments are scheduled during the term of this IEP. <input type="checkbox"/> Alternate Assessment(s) ★ Alternate assessments must be specified and a statement provided for each as to why the child cannot participate in the standard assessment and why the particular alternate assessment selected is appropriate for the child. _____ _____ _____	
English Language Proficiency Assessment <input type="checkbox"/> English Language Proficiency Assessment required for all English Learners Grades K-12 <input type="checkbox"/> Student requires designated supports/accommodations on the ELP assessment		Select one of the following options: <input type="checkbox"/> No accommodations will be provided, OR <input type="checkbox"/> Accommodations will be provided as specified on Page 8, OR <input type="checkbox"/> Accommodations will be provided as specified below. _____ _____ _____	
Administration Options: (Select ONE Option) – Accommodations will be provided. <input type="checkbox"/> Yes The student is participating in the Smarter Balanced Assessments & Standard Science Assessment and requires designated supports and/or accommodations** <input type="checkbox"/> Yes The student is participating in the Connecticut SAT & Standard Science Assessment and will request accommodations***			
<small>* Learner Characteristics Inventory (LCI) must be used for guidance on eligibility requirements. A PPT decision to assess the student using the CTAA and Alternate Science Assessment must be recorded on page 3 of the IEP. Prior Written Notice.</small> <small>**If supports/accommodations are given, attach a copy of the Test Designated Supports/Accommodations Form for the IEP and provide a copy to the district test coordinator for required registration.</small> <small>*** Please note: There are two options for requesting accommodations for the Connecticut SAT. One option is through the College Board (CB) process: If all accommodations are approved through the CB process, test scores can be used for college admission and state accountability. The other option is through the State Allowed Accommodations (SAA) process: If accommodations are approved through the SAA process, test scores can ONLY be used for state accountability and NOT for college admission. Please make sure to discuss these options at a PPT meeting before completing this page of the IEP.</small>			
★ <input type="checkbox"/> Learner Characteristic Inventory (LCI) must be completed at the PPT if student qualifies for the Alternate Assessment.			



Accommodations for Students with an IEP

Student: _____ Last Name, First Name _____ DOB: _____ mm/dd/yyyy _____ District: _____ Meeting Date: _____ mm/dd/yyyy

Program Accommodations and Modifications - INCLUDING NONACADEMIC AND EXTRACURRICULAR ACTIVITIES/COLLABORATION/SUPPORT FOR SCHOOL PERSONNEL

Accommodations and Modifications to be provided to enable the child:

- To advance appropriately toward attaining his/her annual goals;
- To be involved in and make progress in the general education curriculum;
- To participate in extracurricular and other non-academic activities; and
- To be educated and participate with other children with and without disabilities.

Accommodations may include Assistive Technology Devices and Services

Materials/Books/Equipment: _____

Tests/Quizzes/Assessments: _____

Grading: _____

Organization: _____

Environment: _____

Behavioral Interventions
and Support: _____

Instructional Strategies: _____

Other: _____

Sites/Activities Where
Required and Duration

Note: When specifying required supports for personnel to implement this IEP, include the specific supports required, how often they are to be provided (frequency) and for how long (duration)
Frequency and Duration of Supports Required for School Personnel to implement this IEP include: _____



Who is Eligible for Accommodations?

SECTION 504



SSD Coordinator Role and Responsibilities



Districts may have multiple SSD Coordinators in a school but there is only one primary SSD Coordinator.

Coordinates the collection, submission, and delivery of student accommodations on the Connecticut SAT School Day test.

SSD Coordinators will

- Create a College Board Professional Account by completing the [SSD Coordinator Form](#) found on www.collegeboard.org/ssd;
- Receive an access code to link the SSD Online access to a College Board professional account; and
- Submit accommodation requests once the access code is provided.

In order to gain access, schools will need an Attending Institution (AI) code issued by the College Board.



SSD Coordinator Role and Responsibilities

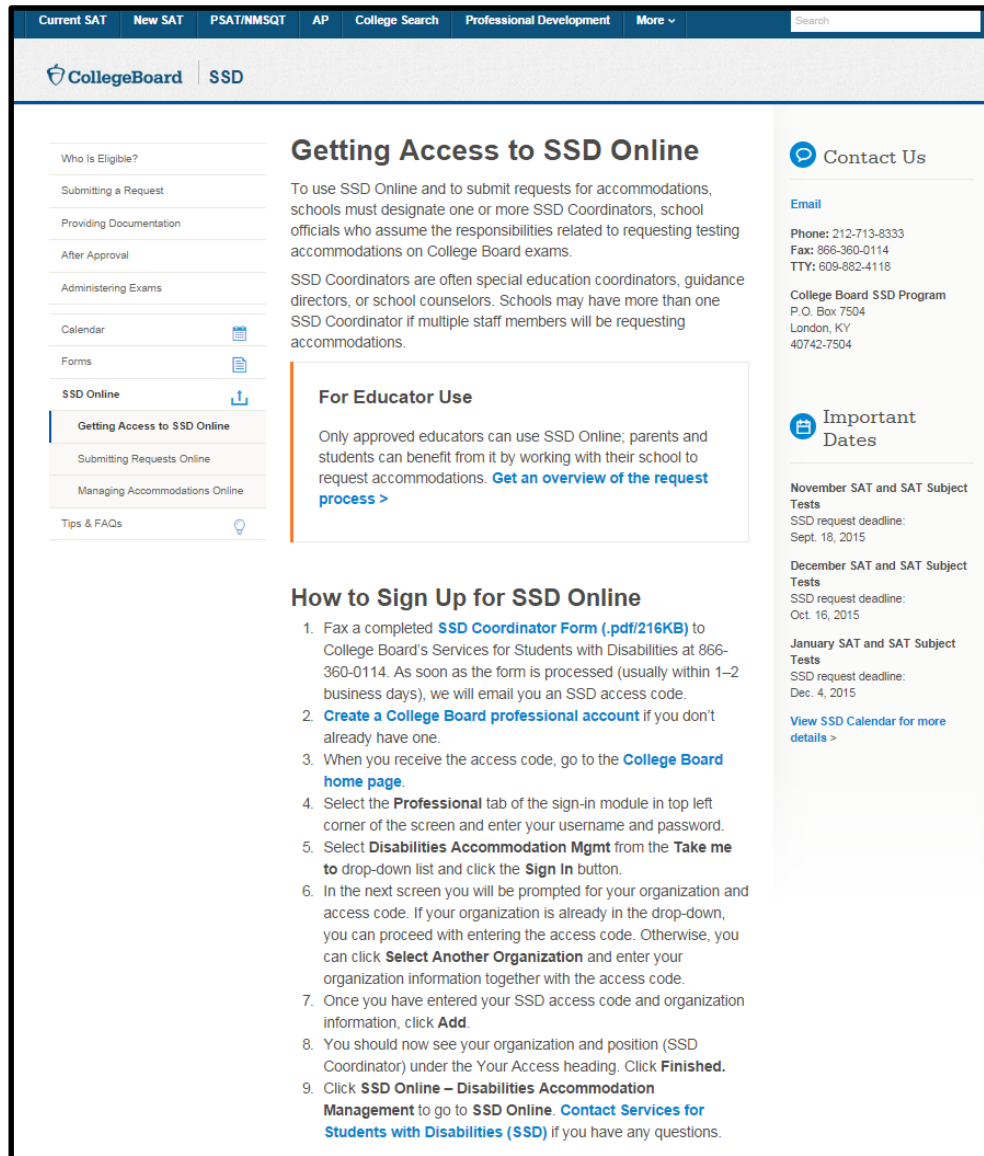



It's essential that an SSD Coordinator have access to students' documented information around accommodations needed during testing.

Other Duties:

- Serve as the school's liaison with College Board and CSDE for Students with Disabilities and English language learners.
- Submit accommodation requests for all students who request them at his/her school (includes Special Accommodation petition).
- Accessing and printing the Nonstandard Administration Report (NAR) and assisting the test supervisor in determining rooms and staff required for administering the test with accommodations.
- Coordinate efforts to test students who appear on NAR.

Getting Access to College Board SSD Online System



The screenshot shows the College Board SSD Online System interface. The top navigation bar includes links for Current SAT, New SAT, PSAT/NMSQT, AP, College Search, Professional Development, and More. The main header displays the CollegeBoard logo and the SSD section. On the left, a sidebar menu lists various options: Who Is Eligible?, Submitting a Request, Providing Documentation, After Approval, Administering Exams, Calendar, Forms, SSD Online (highlighted), Getting Access to SSD Online (sub-highlighted), Submitting Requests Online, Managing Accommodations Online, and Tips & FAQs. The main content area is titled 'Getting Access to SSD Online' and explains that schools must designate SSD Coordinators. It also mentions that SSD Coordinators are often special education coordinators or guidance directors. A section titled 'For Educator Use' states that only approved educators can use the system. Below this, a 'How to Sign Up for SSD Online' section provides a 9-step process: 1. Fax a completed SSD Coordinator Form to College Board's Services for Students with Disabilities. 2. Create a College Board professional account. 3. Go to the College Board home page upon receiving the access code. 4. Select the Professional tab and enter username and password. 5. Select Disabilities Accommodation Mgmt from the Take me to drop-down list and click Sign In. 6. Enter organization and access code, or click Select Another Organization. 7. Click Add after entering organization information. 8. Click Finished under Your Access heading. 9. Click SSD Online – Disabilities Accommodation Management to go to SSD Online. A Contact Us section on the right provides email, phone, fax, and TTY information, as well as the physical address of the College Board SSD Program in London, KY. An Important Dates section lists deadlines for November, December, and January SAT and SAT Subject Tests.

Current SAT New SAT PSAT/NMSQT AP College Search Professional Development More

CollegeBoard SSD

Getting Access to SSD Online

To use SSD Online and to submit requests for accommodations, schools must designate one or more SSD Coordinators, school officials who assume the responsibilities related to requesting testing accommodations on College Board exams.

SSD Coordinators are often special education coordinators, guidance directors, or school counselors. Schools may have more than one SSD Coordinator if multiple staff members will be requesting accommodations.

For Educator Use

Only approved educators can use SSD Online; parents and students can benefit from it by working with their school to request accommodations. [Get an overview of the request process >](#)

How to Sign Up for SSD Online

1. Fax a completed [SSD Coordinator Form \(.pdf/216KB\)](#) to College Board's Services for Students with Disabilities at 866-360-0114. As soon as the form is processed (usually within 1–2 business days), we will email you an SSD access code.
2. [Create a College Board professional account](#) if you don't already have one.
3. When you receive the access code, go to the [College Board home page](#).
4. Select the **Professional** tab of the sign-in module in top left corner of the screen and enter your username and password.
5. Select **Disabilities Accommodation Mgmt** from the **Take me to** drop-down list and click the **Sign In** button.
6. In the next screen you will be prompted for your organization and access code. If your organization is already in the drop-down, you can proceed with entering the access code. Otherwise, you can click **Select Another Organization** and enter your organization information together with the access code.
7. Once you have entered your SSD access code and organization information, click **Add**.
8. You should now see your organization and position (SSD Coordinator) under the Your Access heading. Click **Finished**.
9. Click **SSD Online – Disabilities Accommodation Management** to go to **SSD Online**. [Contact Services for Students with Disabilities \(SSD\)](#) if you have any questions.

Contact Us

Email

Phone: 212-713-8333
Fax: 866-360-0114
TTY: 609-882-4118

College Board SSD Program
P.O. Box 7504
London, KY
40742-7504

Important Dates

November SAT and SAT Subject Tests
SSD request deadline:
Sept. 18, 2015


December SAT and SAT Subject Tests
SSD request deadline:
Oct. 16, 2015

January SAT and SAT Subject Tests
SSD request deadline:
Dec. 4, 2015

[View SSD Calendar for more details >](#)



College Board SSD Online System

[SAT](#) [AP](#) [College Planning](#) [College Search](#) [Professional Development](#) [Store](#) [More ▾](#) 

Get Help: [Student](#) / [Professional](#)

Welcome

Sign In

☐ Remember me

[Forgot Username? Forgot Password?](#)

Don't Have An Account? Sign-Up.

Create your College Board account today to get started:

- **Students** can register for exams, get test scores, find colleges, learn about financial aid, and more.
- **Education professionals** can access tools and services designed to support their work, including online reports, test ordering, recruitment support, financial aid solutions, and more.

Other Tools

Welcome to the College Board

Visit CollegeBoard.org to explore more of what the College Board can do to help Students reach their potential and assist Education Professionals in achieving their missions.

College Board

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SAT Subject Tests[™]

AP[®]

PSAT/NMSQT[®]

PSAT[™] 10

PSAT[™] 8/9


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Services for Students with Disabilities

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12

**All accommodations must be entered
into the College Board SSD system by
January 30, 2018**

Late requests will be supported for the following reasons:

- Students who are newly enrolled at the school
- Students who are newly classified at an eligible grade level
- Students who have a newly identified plan/disability
- The late request deadline is February 15, 2018.



Connecticut SAT School Day Accommodations

Students with an IEP or Section 504 Plan	Used for state accountability system and college admission: <i>Submit request on the SSD website</i>	
	<ul style="list-style-type: none"> • Abacus • American Sign Language (ASL)- test directions only • Braille • Color Overlay • Computer • Extra/Extended Breaks • Large Print Booklet • Magnification Device • Modify Setting • Multiplication table 	<ul style="list-style-type: none"> • Noise Buffering • Reader • Scribe • Signed Exact English -test directions and test content • Speech-to-Text (CB Assistive Technology) • 4 Function Calculator • Text-to-Speech for all test content (CB MP3 audio) • Time Extension 50% or 100% • Examples of common accommodations, the list is not exhaustive
English Learners (EL)	Used for state accountability system and college admission.	
	<p>No need to submit request on the SSD website</p> <ul style="list-style-type: none"> • Written Test Directions in: Albanian; <u>Arabic</u>; Bengali; Bosnian; Cambodian/Khmer; <u>Chinese</u>; French; Gujarati; <u>Haitian Creole</u>; Hindi; Italian; <u>Polish</u>; <u>Portuguese</u>; <u>Russian</u>; Somali; Spanish; Urdu; <u>Vietnamese</u> • Native Language Reader – test directions only • <u>Bilingual Dictionary Word-to-Word</u> in: Albanian, Arabic, Bengali, Bosnian, Cambodian/Khmer, Chinese/Mandarin, French, Gujarati, Haitian Creole, Hindi, Italian, Polish, Portuguese, Russian, Somali, Spanish, Urdu, Vietnamese. 	<p>Applicable only for CT SAT School Day: <i>Submit request on the SAA website</i></p> <ul style="list-style-type: none"> • Time Extension - 50% extended time

Time Extension vs. Extra Breaks

Time Extension allows the student extra time to complete the test. This is time working in an **open** test booklet. Available for 50% or 100% above standard time.

Extra/Extended Breaks allows the student breaks from testing. The test booklet must remain **closed** during the break.



TIME EXTENSION: THINGS TO CONSIDER

- Provided to students whose disabilities, processing, physical needs require additional time to complete a timed assessment.
- Available as 50% or 100% time extension. With 100% extended time the student may need to be tested over 2 days.
- Available for Evidence Based Reading/Writing or Mathematics, or for both.
- Student must remain in room for all of the extended time requested even if they finish early.
 - Students approved for time extension automatically receive extra breaks.



Types of College Board Accommodations

Timing

Accommodation	Day(s)	What to Know
50% extended time for reading	1 Day	<ul style="list-style-type: none">• Student will receive extended time for ALL sections.• Student must use the entire time for which they are approved. Student will automatically be approved for extra breaks.
50% extended time for math	1 Day	<ul style="list-style-type: none">• Student will receive extended time only for the math sections.• Student must use the entire time for which they are approved. Student will automatically be approved with extra breaks.
100% extended time for reading	2 Day	<ul style="list-style-type: none">• Students will receive extended time for ALL sections.• Students must use the entire time for which they are approved. Student will automatically be approved with extra breaks.
100% extended time for math	1 Day	<ul style="list-style-type: none">• Student will receive extended time only for the math test.• Student must use the entire time for which they are approved. Student will automatically be approved with extra breaks.



Types of College Board Accommodations

Breaks

Accommodation	Day(s)	What to Know
Extra Breaks	1 Day	<ul style="list-style-type: none">• Given a break halfway through longer sections and a break after every section.
Extended Breaks	1 Day	<ul style="list-style-type: none">• Given breaks at the standard time but breaks are typically twice as long.• Some students who request extended breaks may need additional accommodations such as permission to eat, take medication, or permission to test blood sugar. These must be requested specifically.
Breaks as Needed	1 Day	<ul style="list-style-type: none">• Typically given to students with physical or medical conditions.• Breaks are granted as requested by the student during the exam. Timing of the test is paused during the break.• Some students who request breaks as needed may need additional accommodations, such as permission to eat, take medication, or permission to test blood sugar. These must be requested specifically.



Types of College Board Accommodations

Reading/Seeing Text

Accommodation	Day(s)	What to Know
MP3 Audio	2 Days	<ul style="list-style-type: none">• Audio version of the test, delivered on a flash drive.• Student automatically receives 100% extended time (plus additional time on the writing and language test) and extra breaks on all sections.• Student must use the entire time for which they are approved. They cannot move to the next section or end the assessment when they are finished, even if they are the only student testing.
Reader	1 Day	<ul style="list-style-type: none">• Student will be read the SAT aloud by an adult.• Student must be in a one-to-one setting with an adult. Readers must meet testing staff requirements (i.e. paraprofessional, teacher, principal, etc.)• Student automatically receives 50% extended time and extra breaks on all sections.• Student must use the entire time for which they are approved. They cannot move to the next section or end the assessment when they are finished, even if they are the only student testing.



Types of College Board Accommodations

Reading/Seeing Text (continued)

Accommodation	Day(s)	What to Know
Assistive Technology-Compatible (ATC)	1 Day	<ul style="list-style-type: none">• Digital version of the test, delivered on a flash drive.• For use with screen readers and other assistive technology• Student is automatically given 100% extended time on the writing and language section only.• Student must use the entire time for which they are approved. They cannot move to the next section when they are finished, even if they are the only student testing.
Braille	1 Day	<ul style="list-style-type: none">• Student will receive either a EBAE with Nemeth Math or UEB with Nemeth Math test book.• Student will receive a Braille Figure Supplement• Typically approved with another accommodation such as scribe or braillewriter to record answers.
American Sign Language (ASL)	1 Day	<ul style="list-style-type: none">• Student will receive test directions, the only listening portion of the SAT, in ASL by an adult.• Interpreters must meet testing staff requirements (i.e. paraprofessional, teacher, principal, etc.)



Types of College Board Accommodations

Recording Answers

Accommodation	Day(s)	What to Know
Writer /Scribe*	1 Day	<ul style="list-style-type: none">• Student will have an adult transcribe answers onto the answer sheet.• Student automatically receives 50% extended time and extra breaks on all sections.• Student must use the entire time for which they are approved. They cannot move to the next section or end the assessment when they are finished, even if they are the only student testing.

Setting

Accommodation	Day(s)	What to Know
Small Group Testing	1 Day	<ul style="list-style-type: none">• Will depend on the number of students in the group and the size of the room.• There is no minimum number of students that must be tested in a room, so if the school has the capacity to put 10 students in a room, there is no need to request a small group accommodation.
Home/Hospital Testing	1 Day	<ul style="list-style-type: none">• Requested through SSD Online• Student with a disability that prevents them from attending school will be administered the test at a location other than school (e.g., home or hospital).



* New Scribe accommodations require state approval

State Allowed Accommodations(SAA) for EL Students

Accommodation	Day(s)	What to Know
EL – 50 % Extended Time (students must remain in testing room for the entire testing time.)	1-Day	<p>Reading:</p> <ul style="list-style-type: none">• Student will receive extended time for ALL sections.• Student must use the entire time for which they are approved. Student will automatically be approved for extra breaks. <p>Math Only:</p> <ul style="list-style-type: none">• Student will receive extended time only for the math sections.• Student must use the entire time for which they are approved. Student will automatically be approved with extra breaks.

*Any extended time accommodations provided to EL students only applies to the CT SAT School Day.



College Board SSD Online System

SSD Online System

www.collegeboard.org/ssdonline



Standard Procedure College Board Accommodations

CollegeBoard My Account | Logout
Services for Students with Disabilities

Dashboard Helpful Links: [About the Process](#) | [Test Dates and Deadlines](#) | [SSD Forms](#) | [FAQ](#)

43 Students 25 per page [dropdown] [left arrow] [right arrow] [Create Eligibility Roster](#) [Submit Accommodations Request](#)

[Go To State-Allowed Accommodation Dashboard >](#) [Create Nonstandard Administration Report >](#)
[How to complete NARs >](#)

Narrow by: AI Code [dropdown: ALL AI] All Statuses [dropdown] All Accommodations [dropdown] All Dates [dropdown] [Clear all](#) [Reload](#) [search icon]

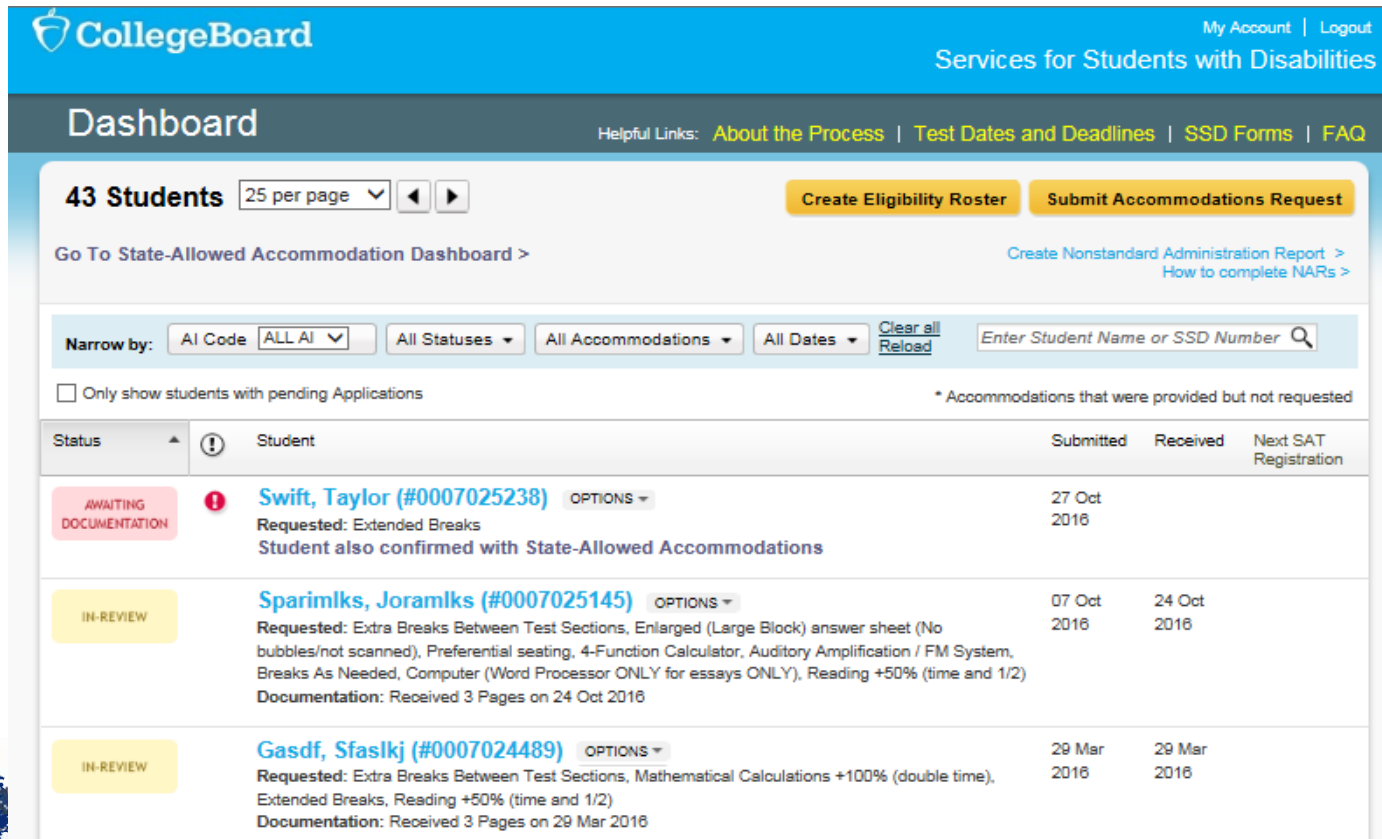
☐ Only show students with pending Applications * Accommodations that were provided but not requested

Status	Student	Submitted	Received	Next SAT Registration
AWAITING DOCUMENTATION	Swift, Taylor (#0007025238) [OPTIONS] Requested: Extended Breaks Student also confirmed with State-Allowed Accommodations	27 Oct 2016		
IN-REVIEW	Sparimlks, Joramlks (#0007025145) [OPTIONS] Requested: Extra Breaks Between Test Sections, Enlarged (Large Block) answer sheet (No bubbles/not scanned), Preferential seating, 4-Function Calculator, Auditory Amplification / FM System, Breaks As Needed, Computer (Word Processor ONLY for essays ONLY), Reading +50% (time and 1/2) Documentation: Received 3 Pages on 24 Oct 2016	07 Oct 2016	24 Oct 2016	
IN-REVIEW	Gasdf, Sfaslkj (#0007024489) [OPTIONS] Requested: Extra Breaks Between Test Sections, Mathematical Calculations +100% (double time), Extended Breaks, Reading +50% (time and 1/2) Documentation: Received 3 Pages on 29 Mar 2016	29 Mar 2016	29 Mar 2016	
IN-REVIEW	Linkart, Harolks (#0007024257) [OPTIONS] Requested: Writer/Scribe to Record Responses, School-Based Testing Documentation: Received 3 Pages on 06 Jan 2016	06 Jan 2016	06 Jan 2016	



Requesting College Board Accommodations For College Reportable Scores

Online request process - Log in at any time to see status of students' request or to print a list of approved students. Go to: www.collegeboard.org/ssdonline



The screenshot displays the CollegeBoard SSD Online dashboard. At the top, the CollegeBoard logo is on the left, and 'My Account | Logout' and 'Services for Students with Disabilities' are on the right. Below the header, a 'Dashboard' section includes 'Helpful Links: About the Process | Test Dates and Deadlines | SSD Forms | FAQ'. A summary bar shows '43 Students' with a '25 per page' dropdown and navigation arrows. Two buttons, 'Create Eligibility Roster' and 'Submit Accommodations Request', are present. Below this, a link 'Go To State-Allowed Accommodation Dashboard >' is shown, along with a link to 'Create Nonstandard Administration Report > How to complete NARs >'. A 'Narrow by:' section includes dropdowns for 'AI Code' (set to 'ALL AI'), 'All Statuses', 'All Accommodations', and 'All Dates', with 'Clear all' and 'Reload' links. A search bar 'Enter Student Name or SSD Number' is also available. A checkbox 'Only show students with pending Applications' is present. A table lists student requests with columns for Status, Student, Submitted, Received, and Next SAT Registration. The table contains three entries: Taylor Swift (#0007025238) with status 'AWAITING DOCUMENTATION', Joramiks Sparimlks (#0007025145) with status 'IN-REVIEW', and Gasdf, Sfaslkj (#0007024489) with status 'IN-REVIEW'. Each entry includes details on requested accommodations and documentation received.

Status	Student	Submitted	Received	Next SAT Registration
AWAITING DOCUMENTATION	Swift, Taylor (#0007025238) Requested: Extended Breaks Student also confirmed with State-Allowed Accommodations	27 Oct 2016		
IN-REVIEW	Sparimlks, Joramlks (#0007025145) Requested: Extra Breaks Between Test Sections, Enlarged (Large Block) answer sheet (No bubbles/not scanned), Preferential seating, 4-Function Calculator, Auditory Amplification / FM System, Breaks As Needed, Computer (Word Processor ONLY for essays ONLY), Reading +50% (time and 1/2) Documentation: Received 3 Pages on 24 Oct 2016	07 Oct 2016	24 Oct 2016	
IN-REVIEW	Gasdf, Sfaslkj (#0007024489) Requested: Extra Breaks Between Test Sections, Mathematical Calculations +100% (double time), Extended Breaks, Reading +50% (time and 1/2) Documentation: Received 3 Pages on 29 Mar 2016	29 Mar 2016	29 Mar 2016	



Application Process – New Requests

- Enter basic student information
- The IEP or 504 Plan gives consent so no parent consent form needs to be submitted.

STUDENT DETAILS

DISABILITY

ACCOMMODATIONS

DOCUMENTATION

Student Information

Click here if you need to print out the Student Information form to be completed by a Student or Parent.

All fields are required, unless indicated

Basic Information

First Name:

* Middle Initial: * optional

Last Name:

Email:

Date of Birth: / /

Expected High School Graduation Date: /

Gender: ☐ Male ☒ Female

* Soc Sec #: - - * optional

Current School:

Mailing Address

☒ USA, including its territories & Puerto Rico

☐ Outside of USA

Street1:

Street2:

City:

State: Zip / Post Code:

Home Phone:

Next Intended College Board Test

Test:

Date: /

Cancel

Save & Exit

Save & Continue



Application Process – New Requests

Answer questions about student's disability.

The screenshot shows the CollegeBoard 'Student Disability' application interface. The browser address bar shows 'https://ssd.collegeboa...'. The page has a blue header with the CollegeBoard logo and 'Services for Students with Disabilities'. Below the header is a navigation bar with tabs: 'STUDENT DETAILS', 'DISABILITY' (selected), 'ACCOMMODATIONS', and 'DOCUMENTATION'. The main content area is titled 'Student Disability' and includes instructions: 'Please indicate the student's diagnosed disability. Check all that apply. You may view disabilities by category or alphabetically. If the student's disability is not listed, use "Other".' There are two tabs: 'By Category' (selected) and 'Alphabetical Listing'. A yellow box highlights 'Selected Disabilities: Diabetes'. Below this are links for 'Expand All Sections' and 'Collapse All Sections'. A list of disability categories is shown with expandable buttons: 'Learning Disorder', 'AD/HD', 'Hearing', 'Autism Spectrum Disorders', 'Visual', 'Physical/Medical (1 selected)', 'Communication Disorder/Speech and Language', and 'Intellectual Disability'. The 'Psychiatric' category is expanded, showing a list of disorders with checkboxes: Generalized Anxiety Disorder, Panic Disorder, Post-Traumatic Stress Disorder, Depression/Depressive Disorder, Bipolar Disorder, Obsessive-Compulsive Disorder, Schizophrenia Spectrum Disorder, Oppositional Defiant Disorder, and Tourette's Syndrome/Tic Disorder.

CollegeBoard

My Account | Logout

Services for Students with Disabilities

STUDENT DETAILS DISABILITY ACCOMMODATIONS DOCUMENTATION

Student Disability

Please indicate the student's diagnosed disability. Check all that apply. You may view disabilities by category or alphabetically. If the student's disability is not listed, use "Other".

By Category Alphabetical Listing [Click to view Disability Documentation Guidelines](#)

Selected Disabilities: Diabetes

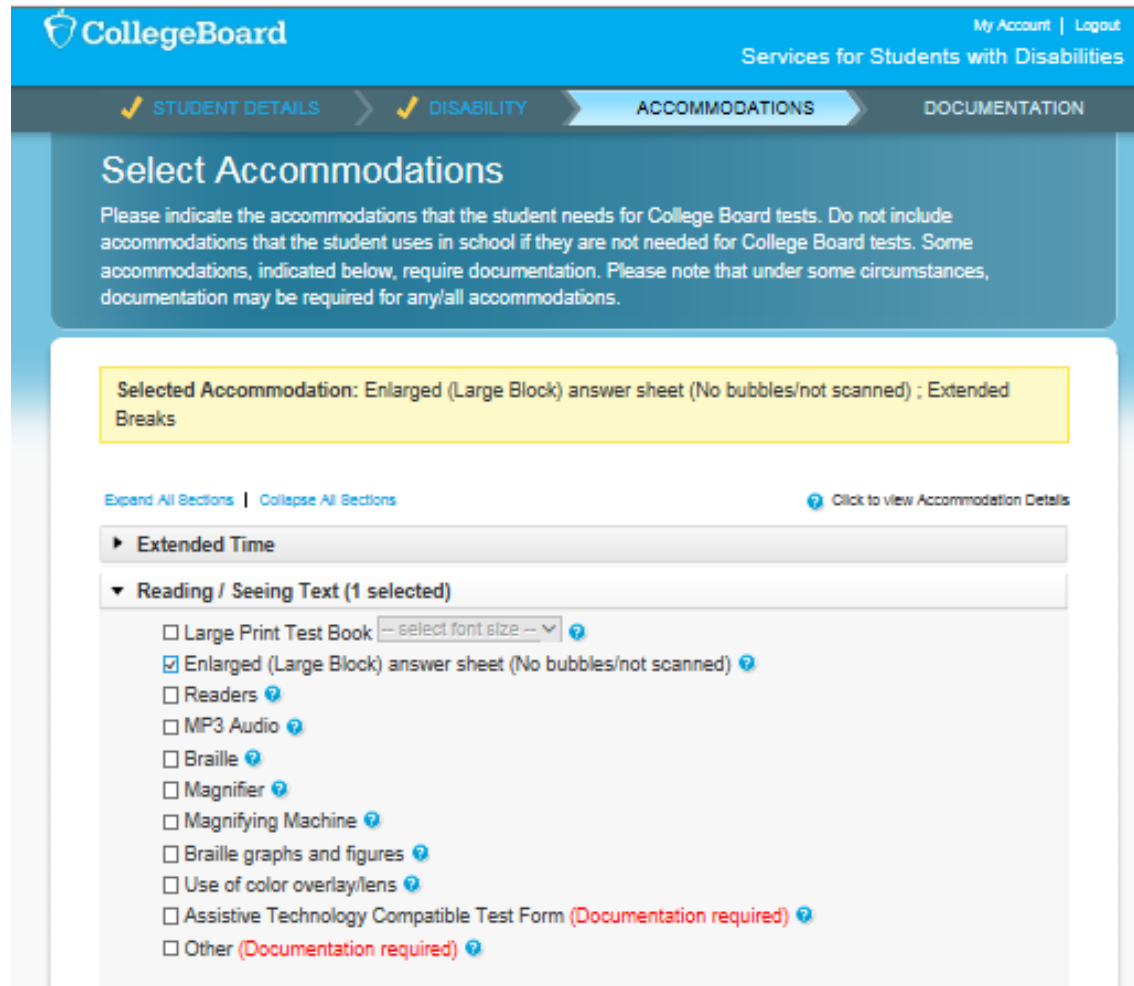
[Expand All Sections](#) | [Collapse All Sections](#)

- ▶ Learning Disorder
- ▶ AD/HD
- ▶ Hearing
- ▶ Autism Spectrum Disorders
- ▶ Visual
- ▶ Physical/Medical (1 selected)
- ▶ Communication Disorder/Speech and Language
- ▶ Intellectual Disability
- ▼ Psychiatric
 - ☐ Generalized Anxiety Disorder
 - ☐ Panic Disorder
 - ☐ Post-Traumatic Stress Disorder
 - ☐ Depression/Depressive Disorder
 - ☐ Bipolar Disorder
 - ☐ Obsessive-Compulsive Disorder
 - ☐ Schizophrenia Spectrum Disorder
 - ☐ Oppositional Defiant Disorder
 - ☐ Tourette's Syndrome/Tic Disorder



Application Process – New Requests

Answer questions about student's requested accommodations.



The screenshot shows the CollegeBoard 'Select Accommodations' page. At the top, there's a blue header with the CollegeBoard logo and 'Services for Students with Disabilities'. Below this is a navigation bar with four tabs: 'STUDENT DETAILS', 'DISABILITY', 'ACCOMMODATIONS' (which is highlighted), and 'DOCUMENTATION'. The main heading is 'Select Accommodations', followed by a paragraph explaining the purpose of the form. A yellow box displays the 'Selected Accommodation: Enlarged (Large Block) answer sheet (No bubbles/not scanned) ; Extended Breaks'. Below this, there are links to 'Expand All Sections' and 'Collapse All Sections', and a link to 'Click to view Accommodation Details'. The 'Extended Time' section is expanded, showing a list of accommodations under the heading 'Reading / Seeing Text (1 selected)'. The selected option is 'Enlarged (Large Block) answer sheet (No bubbles/not scanned)'. Other options include 'Large Print Test Book', 'Readers', 'MP3 Audio', 'Braille', 'Magnifier', 'Magnifying Machine', 'Braille graphs and figures', 'Use of color overlay/lens', 'Assistive Technology Compatible Test Form', and 'Other'. The 'Assistive Technology' and 'Other' options are marked as requiring documentation.

CollegeBoard

My Account | Logout

Services for Students with Disabilities

✓ STUDENT DETAILS > ✓ DISABILITY > **ACCOMMODATIONS** > DOCUMENTATION

Select Accommodations

Please indicate the accommodations that the student needs for College Board tests. Do not include accommodations that the student uses in school if they are not needed for College Board tests. Some accommodations, indicated below, require documentation. Please note that under some circumstances, documentation may be required for any/all accommodations.

Selected Accommodation: Enlarged (Large Block) answer sheet (No bubbles/not scanned) ; Extended Breaks

[Expand All Sections](#) | [Collapse All Sections](#) [Click to view Accommodation Details](#)

▶ **Extended Time**

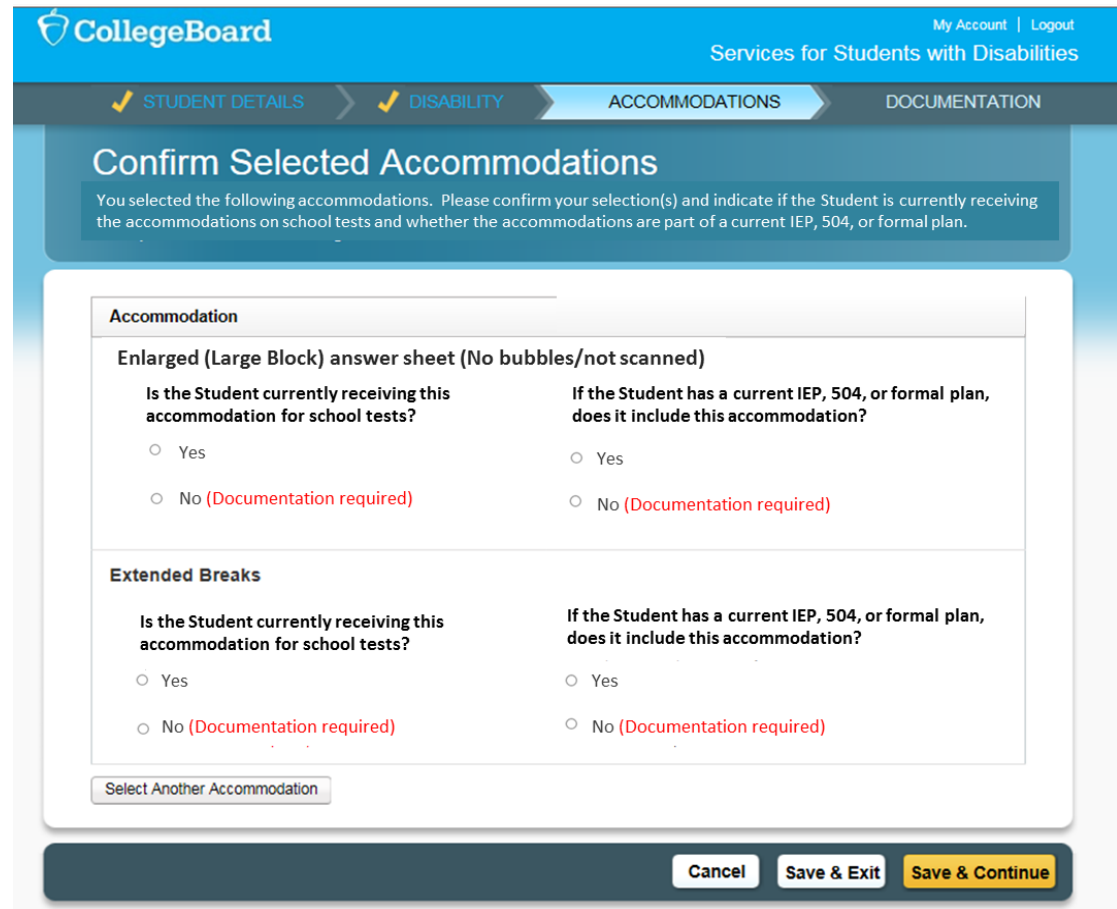
▼ **Reading / Seeing Text (1 selected)**

- ☐ Large Print Test Book [-- select font size --](#) ?
- ☒ Enlarged (Large Block) answer sheet (No bubbles/not scanned) ?
- ☐ Readers ?
- ☐ MP3 Audio ?
- ☐ Braille ?
- ☐ Magnifier ?
- ☐ Magnifying Machine ?
- ☐ Braille graphs and figures ?
- ☐ Use of color overlay/lens ?
- ☐ Assistive Technology Compatible Test Form (Documentation required) ?
- ☐ Other (Documentation required) ?



Application Process – New Requests

Answer questions about student's plan.



The screenshot shows the CollegeBoard 'Services for Students with Disabilities' application process. The top navigation bar includes 'My Account | Logout' and 'Services for Students with Disabilities'. Below this is a progress bar with four steps: 'STUDENT DETAILS', 'DISABILITY', 'ACCOMMODATIONS' (the current step), and 'DOCUMENTATION'. The main heading is 'Confirm Selected Accommodations'. A sub-header states: 'You selected the following accommodations. Please confirm your selection(s) and indicate if the Student is currently receiving the accommodations on school tests and whether the accommodations are part of a current IEP, 504, or formal plan.'

The form contains two sections for confirmation:

- Accommodation**
 - Enlarged (Large Block) answer sheet (No bubbles/not scanned)**
 - Is the Student currently receiving this accommodation for school tests?
 - ☐ Yes
 - ☐ No (Documentation required)
 - If the Student has a current IEP, 504, or formal plan, does it include this accommodation?
 - ☐ Yes
 - ☐ No (Documentation required)
- Extended Breaks**
 - Is the Student currently receiving this accommodation for school tests?
 - ☐ Yes
 - ☐ No (Documentation required)
 - If the Student has a current IEP, 504, or formal plan, does it include this accommodation?
 - ☐ Yes
 - ☐ No (Documentation required)

At the bottom of the form is a button labeled 'Select Another Accommodation'. The footer of the form contains three buttons: 'Cancel', 'Save & Exit', and 'Save & Continue'.



Application Process – New Requests

NO additional documentation needs to be sent to the College Board. If prompted for additional documentation upload the Connecticut **SAT SSD Form** into the SSD system instead of any documentation.

Connecticut State Department of Education Grade 11 Connecticut SAT School Day

During the online request process, in some cases, the system may request additional documentation. For the March 21, 2018 (or make-up dates April 24 or April 25) Connecticut SAT School Day **only**, if documentation is requested by the College Board SSD system for review, use this form when documentation is requested.

Submit this documentation online by selecting Upload Documentation Now.

No additional documentation is needed.



CollegeBoard

My Account | Logout

Services for Students with Disabilities

Your Accommodation Request Is Ready to Submit

In order for us to determine if the requested accommodations are appropriate, you will need to provide documentation of the student's disability and need for accommodations. Based on the student's disability and requested accommodations, the documentation listed below will best assist in determining whether the student is eligible for the requested accommodations. This is not an exclusive list. Please send any additional documentation that you believe will assist us in determining the student's need for accommodations.

Requested Documentation

No Documentation is Required

Student Information

Please confirm the information below and make any changes prior to your final submission. When you are ready click the Submit button at the bottom of the page.

BASIC INFORMATION Name: John Doe Date of Birth: Jan 1, 1997 Expected High School Graduation Date: Jun, 2016 Gender: Male	MAILING ADDRESS 1425 Lower Ferry Rd Ewing, NJ 08618 , US Home Phone: (222)111-5555 Email:	SCHOOL INFORMATION High School Code: 311262 High School Name: ETS HIGH SCHOOL/MARGO MERIWETHER
SCHOOL ADDRESS Rosedale Road Princeton, NJ 08541, US		

Edit

Selected Disability

Disorder of Written Expression, Central Auditory Processing, Convergence Insufficiency

Edit

Selected Accommodation

Extra / Extended Breaks: **Extra Breaks Between Test Sections**

Edit

Additional information may be collected by CSDE.



Accommodations – Already Approved Students

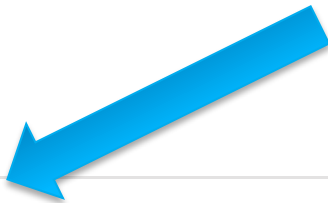
Doe, John (#0000000007) <small>OPTIONS ▼</small> Approved: Permission for food/medication Documentation: Received 1 Pages on 06 May 2009	04 Aug 2009	05 May 2009	14 Sep 2012
Gray, Macy (#0000000002) <small>OPTIONS ▼</small> Approved: Permission for food/medication	07 May 2009	03 May 2009	14 Jun 2012
Rubin, Andy (#0000000010) <small>OPTIONS ▼</small> Approved: Permission for food/medication Documentation: Received 1 Pages on 06 May 2009	02 Aug 2009	05 May 2009	14 Apr 2012

- Students with **Approved** accommodations through College Board from previous years, require **no** action **unless** you need to make changes.
- Test Materials will be shipped for these students based on the test materials needed for their existing approved accommodation in the SSD Dashboard.



Changing an Accommodation Request

Status ▾	! Student
DECIDED	Xerox, Fourtest (#0007554601) OPTIONS ▾ NOT Approved Documentation: Received 2 Pages on 05 Aug 2015
DECIDED	Ssdprodtestb, Studentb (#0007000002) OPTIONS ▾ Approved: Writing +50% (time and 1/2), Reading +50% (time and 1/2) Documentation: Received 2 Pages on 31 Jul 2015



View Decision Letter

Create change Request

Resubmit Request

1. Click on the **OPTIONS ▾** button
2. Choose **Create change Request**

Accommodations – Changes to Previously Submitted Requests

Print, complete, and fax in the change request form to College Board's secure electronic document system.

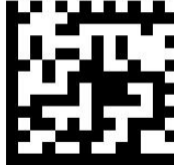
AFTER SUBMISSION:
Check the SSD Dashboard
for status change to
Document Review



↑
Insert this end into fax machine
Please ensure all attached pages are facing in the same direction

Cover Sheet
Use this page as your submission cover sheet.
PLEASE DO NOT ATTACH AN ADDITIONAL COVER SHEET TO THIS DOCUMENT WHEN FAXING.

Student Name: **Emily Breen**
SSD#: **0007546816**
High School: **ETS HIGH SCHOOL/MARGO MERIWETHER**
Grade: **11th Grade**

R0007546816


To: **College Board Services for Students with Disabilities**

FAX INFORMATION
Fax Number: **(866) 360-0114**
Attention: **College Board Services for Students with Disabilities**
Number of pages:
(including cover sheet)

SSD COORDINATOR CONTACT INFO:
Name: **Mithun Roy**
Phone:
Email: **mithun.roy026@gmail.com**
Fax:

SELECT REQUEST OPTION(S):

☐ Resubmission of Previously Denied Request
☐ Request to Add or Remove Accommodations from Approved Request

COMPLETE THIS SECTION FOR RESUBMISSION OF PREVIOUSLY DENIED REQUEST

Please check any previously denied accommodations that you wish to have re-reviewed:

EXTRA / EXTENDED BREAKS
☐ Permission to Test Blood Sugar

State-Allowed Accommodations (SAA)

Unique Accommodations

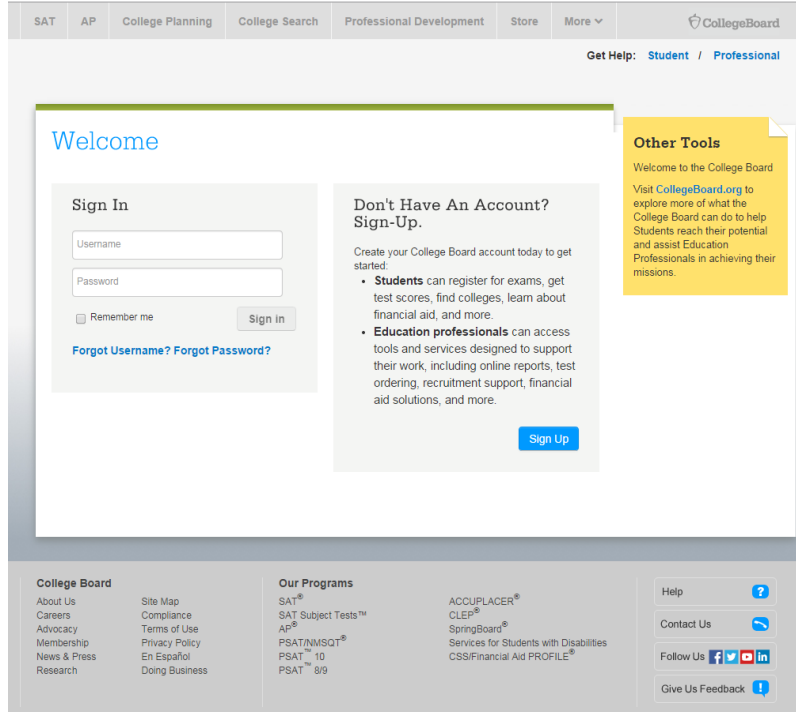
Contact CSDE regarding any student requiring these accommodations

Students with an IEP or Section 504 Plan

- Sign Language for test content and test questions- This includes whichever version of signing the student typically receives. (i.e. cued speech)
- Student signed responses



State-Allowed Accommodations (SAA)



The screenshot shows the CollegeBoard website interface. At the top, there is a navigation bar with links for SAT, AP, College Planning, College Search, Professional Development, Store, and More. Below this, a 'Welcome' section features a 'Sign In' form with fields for Username and Password, a 'Remember me' checkbox, and a 'Sign in' button. Links for 'Forgot Username?' and 'Forgot Password?' are also present. To the right of the sign-in form is a 'Don't Have An Account? Sign-Up.' section with a 'Sign Up' button. A yellow 'Other Tools' box is also visible. The footer contains links for 'College Board' (About Us, Careers, Advocacy, Membership, News & Press, Research), 'Our Programs' (SAT, SAT Subject Tests, AP, PSAT/NMSQT, PSAT-10, PSAT-8/9, ACCUPLACER, CLEP, SpringBoard, Services for Students with Disabilities, CSS/Financial Aid PROFILE), and 'Help' (Contact Us, Follow Us, Give Us Feedback).

Used to provide Time Extension
50% for English Learners (EL)

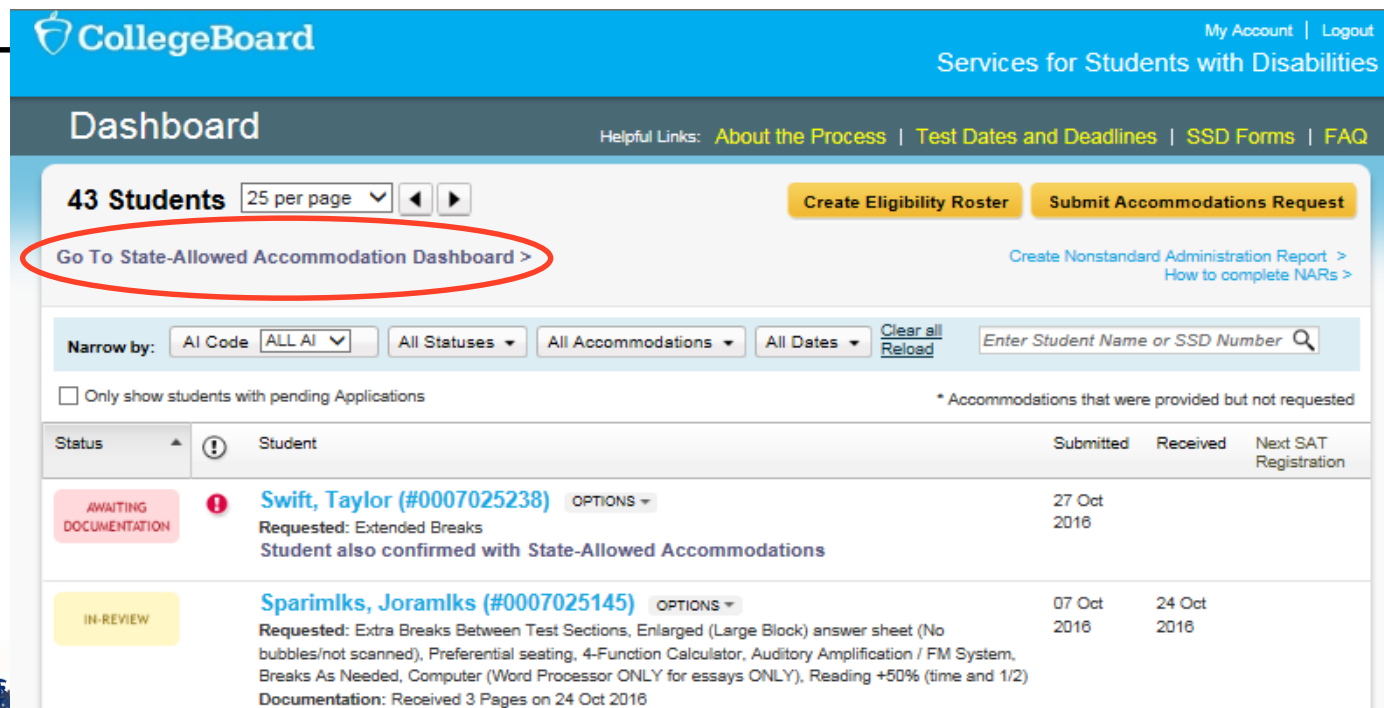
Scores used for state accountability
and college admission

Connecticut Specific Procedure requested on
SSD Accommodation website

Starting on Thursday, January 25, 2018 until Thursday, March 15, 2018

Requests for CT State Allowed Accommodations

- To access the State-Allowed (SAA) Accommodation Dashboard, click the link in the upper left hand corner.



The screenshot shows the CollegeBoard dashboard for students with disabilities. At the top, the CollegeBoard logo is on the left, and 'My Account | Logout' and 'Services for Students with Disabilities' are on the right. Below the header, the word 'Dashboard' is centered. To the right of 'Dashboard' are helpful links: 'About the Process', 'Test Dates and Deadlines', 'SSD Forms', and 'FAQ'. The main content area shows '43 Students' and a '25 per page' dropdown. Below this, a red circle highlights the link 'Go To State-Allowed Accommodation Dashboard >'. To the right of this link are two buttons: 'Create Eligibility Roster' and 'Submit Accommodations Request'. Below the link are filters for 'Narrow by:' including 'AI Code' (set to 'ALL AI'), 'All Statuses', 'All Accommodations', and 'All Dates', along with a 'Clear all Reload' button and a search bar 'Enter Student Name or SSD Number'. A checkbox 'Only show students with pending Applications' is also present. Below the filters is a table with columns: Status, Student, Submitted, Received, and Next SAT Registration. The table lists two students: Swift, Taylor (#0007025238) and Sparimlks, Joramlks (#0007025145). The first student is in 'AWAITING DOCUMENTATION' status, and the second is in 'IN-REVIEW' status. Both students have requested extended breaks and confirmed with state-allowed accommodations. The table also shows the dates when the accommodations were submitted and received.

CollegeBoard

My Account | Logout

Services for Students with Disabilities

Dashboard

Helpful Links: [About the Process](#) | [Test Dates and Deadlines](#) | [SSD Forms](#) | [FAQ](#)

43 Students 25 per page

[Go To State-Allowed Accommodation Dashboard >](#)

Create Eligibility Roster Submit Accommodations Request

Create Nonstandard Administration Report >
How to complete NARs >

Narrow by: AI Code ALL AI All Statuses All Accommodations All Dates Clear all Reload Enter Student Name or SSD Number

☐ Only show students with pending Applications

* Accommodations that were provided but not requested


Status	Student	Submitted	Received	Next SAT Registration
AWAITING DOCUMENTATION	Swift, Taylor (#0007025238) Requested: Extended Breaks Student also confirmed with State-Allowed Accommodations	27 Oct 2016		
IN-REVIEW	Sparimlks, Joramlks (#0007025145) Requested: Extra Breaks Between Test Sections, Enlarged (Large Block) answer sheet (No bubbles/not scanned), Preferential seating, 4-Function Calculator, Auditory Amplification / FM System, Breaks As Needed, Computer (Word Processor ONLY for essays ONLY), Reading +50% (time and 1/2) Documentation: Received 3 Pages on 24 Oct 2016	07 Oct 2016	24 Oct 2016	



Accommodation Request – State-Allowed

Note: The College Board SAA website will remind you that SAA request are non-college reportable. However, for spring 2018 the EL – 50 % Extended Time request WILL be reportable.



My Account | Logout
Services for Students with Disabilities

SAA DashboardHelpful Links: | [Consent Form](#) | [FAQ](#)

State-Allowed Accommodations > Terms and Conditions

The use of State-Allowed Accommodations will result in scores that are not college reportable and are not eligible for scholarship submissions. They are available only to serve a few students who are receiving accommodations that do not qualify under the college reportable guidelines. Please use ONLY if a student requires accommodations or supports that are not available for college reportable scores. For more information, go to the College Board services for [Students with Disabilities website](#).


I understand that students using State-Accommodations will receive scores that are not college reportable.

☐ Check to confirm the terms and conditions above

IMPORTANT NOTES

- State -Allowed Accommodations are available ONLY for the specific administration for which they are requested and confirmed. If a student requires accommodations for future test administrations, they will need to request accommodations through the College Board accommodations request process.
- Before submitting a request for state-allowed accommodations, schools should have parent/guardian consent to share student information with the College Board for students under 18 and to request state allowed accommodations. If the student is 18 or over, the student may grant consent to share student information with the College Board. If you do not have parent/guardian approval through the student's IEP, 504, EL or other school documentation, we provide this [Consent Form for State-Allowed Accommodations](#). The school should maintain the completed, signed form with the student's records. The signed form does not need to be sent to the College Board.
- Schools should confirm that students/parents understand that students using State-Accommodations will receive scores that will not be eligible for college admissions or scholarship opportunities.

CancelContinue

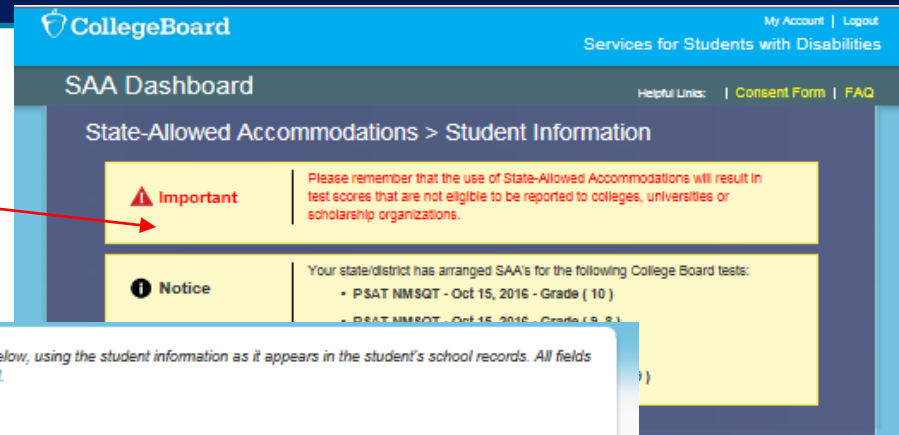
[site map](#) | [contact us](#) | [about us](#) | [press](#) | [careers](#) | [link to us](#) | [compliance](#) | [terms of use](#) | [privacy policy](#)



State Allowed Accommodation Request

Step 1:
Enter basic
student
information

Disregard



CollegeBoard
Services for Students with Disabilities

SAA Dashboard

Helpful Links: | [Consent Form](#) | [FAQ](#)

State-Allowed Accommodations > Student Information

Important Please remember that the use of State-Allowed Accommodations will result in test scores that are not eligible to be reported to colleges, universities or scholarship organizations.

Notice Your state/district has arranged SAA's for the following College Board tests:
• PSAT NMSQT - Oct 15, 2016 - Grade (10)
• PSAT NMSQT - Oct 15, 2016 - Grade (8, 9)

Please complete the fields below, using the student information as it appears in the student's school records. All fields are required unless indicated.

Basic Information

First Name:

* Middle Initial: * optional

Last Name:

* Email: * optional

Date of Birth: / /

Expected High School Graduation Date: /

Gender: ☐ Male ☐ Female

* Soc Sec # - - * optional

Current School:

Test Admin:

Mailing Address

☒ USA, including its territories & Puerto Rico
☐ Outside of USA

Street1:

Street2:

City:

State: Zip / Post Code:



State Allowed Accommodation Request

Step 2: Confirm Student Information

Disregard

CollegeBoard My Account | Logout
Services for Students with Disabilities

< Back to SSD Dashboard Helpful Links: Consent Form | FAQs

State-Allowed Accommodations: Confirm Student Information

Important Message: Please remember that the use of State-Allowed Accommodations will result in unreportable test scores.

Please review the student information below. Click Edit to make any changes.

BASIC INFORMATION	MAILING ADDRESS	SCHOOL INFORMATION
Name: Larry Walker	123 Main Street	High School Code: 051585
Date of Birth: Jan 1, 2002		High School Name: WESTSIDE COMMUNITY ADULT SCHOOL
Expected High School Graduation Date: Jan, 2016	Los Angeles, CA 08977 , US	
Gender: M	Email: lwalker@yahoo.com	SCHOOL ADDRESS
		7850 Melrose Avenue Los Angeles, CA 90046, US

Edit Cancel Save & Continue



Note: The College Board SAA website will remind you that SAA request are non-college reportable. However, for spring 2018 the EL – 50 % Extended Time request WILL be reportable.

State Allowed Accommodation Request

Step 3:
Select the
specific SAA

Disregard

CollegeBoard My Account | Logout
Services for Students with Disabilities

SAA Dashboard Helpful Links: | [Consent Form](#) | [FAQ](#)

State-Allowed Accommodations > Select Accommodations

Important Please remember that the use of State-Allowed Accommodations will result in test scores that are not eligible to be reported to colleges, universities or scholarship organizations.

Choose the State-Allowed Accommodations needed by Taylor Swift for the PSAT 8/9 Sep 26, 2016 test.

Note: Our records show that Taylor has also requested or been approved to use the following College Board accommodations:
Under College Board Review Extended Breaks

▼ State-Allowed Accommodations

☐ State-Allowed: Extended Time - 50%

Cancel Save & Exit Save & Continue

[site map](#) | [contact us](#) | [about us](#) | [press](#) | [careers](#) | [link to us](#) | [compliance](#) | [terms of use](#) | [privacy policy](#)
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TRUSTe
CERTIFIED PRIVACY

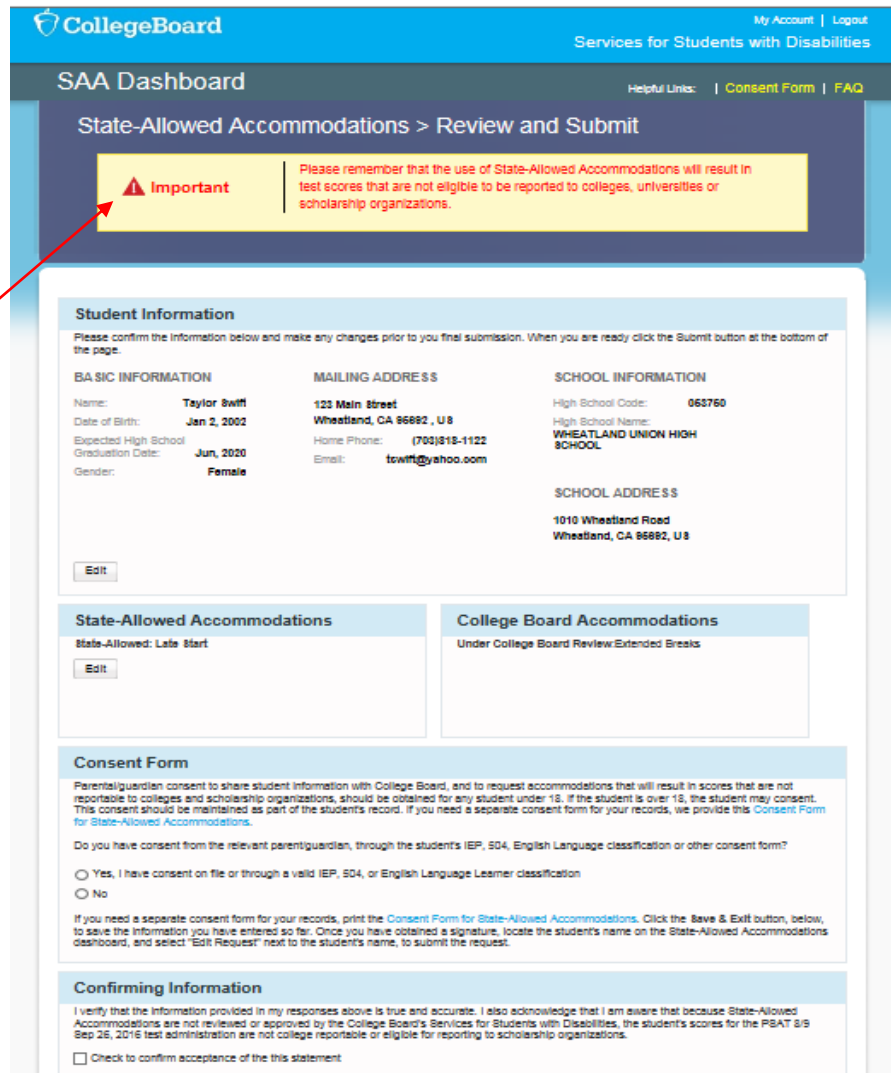
Note: The College Board SAA website will remind you that SAA request are non-college reportable. However, for spring 2018 the EL – 50 % Extended Time request WILL be reportable.



State Allowed Accommodation Request

Step 4: Review and submit request.

Disregard



CollegeBoard

My Account | Logout

Services for Students with Disabilities

SAA Dashboard

Helpful Links: | [Consent Form](#) | [FAQ](#)

State-Allowed Accommodations > Review and Submit

Important Please remember that the use of State-Allowed Accommodations will result in test scores that are not eligible to be reported to colleges, universities or scholarship organizations.

Student Information

Please confirm the information below and make any changes prior to your final submission. When you are ready click the Submit button at the bottom of the page.

BASIC INFORMATION	MAILING ADDRESS	SCHOOL INFORMATION
Name: Taylor Swift	123 Main Street	High School Code: 063760
Date of Birth: Jan 2, 2002	Wheatland, CA 95692, U.S.	High School Name: WHEATLAND UNION HIGH SCHOOL
Expected High School Graduation Date: Jun, 2020	Home Phone: (703)818-1122	
Gender: Female	Email: tswift@yahoo.com	SCHOOL ADDRESS
		1010 Wheatland Road
		Wheatland, CA 95692, U.S.

[Edit](#)

State-Allowed Accommodations	College Board Accommodations
State-Allowed: Late Start	Under College Board Review/Extended Breaks

[Edit](#)

Consent Form

Parental/guardian consent to share student information with College Board, and to request accommodations that will result in scores that are not reportable to colleges and scholarship organizations, should be obtained for any student under 18. If the student is over 18, the student may consent. This consent should be maintained as part of the student's record. If you need a separate consent form for your records, we provide this [Consent Form for State-Allowed Accommodations](#).

Do you have consent from the relevant parent/guardian, through the student's IEP, 504, English Language classification or other consent form?

☐ Yes, I have consent on file or through a valid IEP, 504, or English Language Learner classification

☐ No

If you need a separate consent form for your records, print the [Consent Form for State-Allowed Accommodations](#). Click the [Save & Exit](#) button, below, to save the information you have entered so far. Once you have obtained a signature, locate the student's name on the State-Allowed Accommodations dashboard, and select "Edit Request" next to the student's name, to submit the request.

Confirming Information

I verify that the information provided in my responses above is true and accurate. I also acknowledge that I am aware that because State-Allowed Accommodations are not reviewed or approved by the College Board's Services for Students with Disabilities, the student's scores for the PSAT &/S Sep 26, 2016 test administration are not college reportable or eligible for reporting to scholarship organizations.

☐ Check to confirm acceptance of this statement

Note: The College Board SAA website will remind you that SAA request are non-college reportable. However, for spring 2018 the EL – 50 % Extended Time request WILL be reportable.



Practice Resources for Accommodated Testers

- Practice Tests for assistive technology can be found at:
<https://collegereadiness.collegeboard.org/sat/practice/full-length-practice-test-assistive-technology>
- Practice Tests for MP3 audio can be found at:
<https://www.collegeboard.org/students-with-disabilities/after-approval/taking-sat-accommodations>
- Practice Tests for Braille and large print may be requested by contacting SSD Customer Service (212-713-8333) or ssd@info.collegeboard.org.



EL Accommodations and Considerations

- What process and documentation will be used to determine which accommodations are needed for EL students?
- Who will make accommodations decisions for ELs?
- How will these decisions be communicated to the SSD coordinator to ensure that they are inputted into the system?



Special Accommodations Procedure for the CT SAT School Day

REQUIRED FOR:

- + Scribe
- + Human Signer Accommodation (*other than Signed Exact English*)
- + Human Signer Passages Accommodation (*other than Signed Exact English*)

Deadline:
January 30, 2018

This form requires the approval and signature of your District Test Coordinator and your Special Education

Director.

PETITION FOR APPROVAL OF SPECIAL DOCUMENTED ACCOMMODATIONS 2016-2017

Student Name _____ SASID _____
 Date of Birth _____ (Last, First) _____ Grade _____ District _____
 School _____ Date _____

Student has an: IEP ☐ Section 504 plan ☐ (If neither, stop here, student does not qualify)

Summative Assessment: Smarter Balanced ☐ CT SAT School Day ☐ CMT of CAPT Science ☐

Subject Area (select all that apply): ELA ☐ Mathematics ☐ Science ☐

Answer each of the following questions in Section I and II to determine if a student may qualify for special documented accommodations.

Guiding Questions: Respond to Each	Section I Response		Potential Special Documented Accommodation Needed
	YES	NO/NA	
1. Does the student's disability not allow the student to take the Smarter Balanced test online?	<input type="radio"/>	<input checked="" type="radio"/>	Print on Demand
2. Does the student's disability not allow the student to take the test online and also includes a documented print disability requiring Smarter Balance ELA passages read to them by a trained educator?	<input type="radio"/>	<input checked="" type="radio"/>	Read Aloud ELA Passages
3. Is this a student who is Blind or Deaf-Blind without adequate braille skills or technology skills requiring Smarter Balance ELA passages read to them by a trained educator?	<input type="radio"/>	<input checked="" type="radio"/>	Read Aloud ELA Passages
4. Is this a student who is Deaf, Hard of Hearing or Deaf-Blind requiring ELA or Math test items signed to them by a trained educator?	<input type="radio"/>	<input checked="" type="radio"/>	Human Signer Accommodation
5. Is this a student who is Deaf, Hard of Hearing with a Print Disability requiring ELA passages signed to them by a trained educator?	<input type="radio"/>	<input type="radio"/>	Human Signer Accommodation Passages
6. Does the student's disability prevent him/her from responding on a computer or on paper?	<input type="radio"/>	<input type="radio"/>	Scribe Accommodation
7. Does the student have a documented need to use specific hardware/software which is not compatible with the online testing platform?	<input type="radio"/>	<input type="radio"/>	Customized

PETITION FOR APPROVAL OF SPECIAL DOCUMENTED ACCOMMODATIONS 2016-2017

Student Name _____ Date of Birth _____ Grade _____
 (Last, First)

SECTION II respond to each of the following:

- Based upon responses in Section I explain how the needs of the student are currently being addressed during instruction. (use additional pages if needed)
- Enclose a copy of the student's latest Individualized Education Program (IEP) or 504 plan which documents the use of the proposed accommodation(s) in the student's current instructional setting and for assessments.
- Provide additional supporting documentation of the student's need for accommodation that further supports the need for the accommodation by providing evidence of conditions or characteristics described above. These may include the most recent psycho-educational, evaluation and physical therapy, speech/language, language communication plan etc.
- List all document(s) provided.

Certification: We believe that the proposed documented accommodations are necessary in order for this student to participate in the Connecticut Summative Assessments.

Teacher Name _____ Print _____ Telephone Number _____

Teacher Signature _____

Special Education Director Name _____ Print _____ Telephone Number _____

Special Education Director Signature _____

District Test Coordinator Name _____ Print _____ Telephone Number _____

District Test Coordinator Signature _____



Medical Exemptions

Medical Exemption for Connecticut SAT

Current Definition: In Connecticut, the exemption determination for a medical emergency rests primarily on the following criteria: **the student is unable to attend school and is medically/emotionally unavailable for homebound/hospitalized instruction.** Students who are hospitalized or homebound due to illness should be tested unless there are medical constraints. These students can have the test administered at home or in the hospital provided the test is administered by a certified school staff member who is fully trained in the proper test administration and security procedures for the Smarter Balanced Assessments, CMT/CAPT Science or CTAA.

For the Connecticut SAT, in order for a student to receive a medical exemption the following criteria must be met: the student is unable to attend school due to a medical/emotional reason on March 2, 2016 and on April 27, 2016. This will require a signature by the student's physician. Students who are approved by the CSDE for a medical exemption will be excluded from all participation, achievement, and accountability calculations.

The steps below must be completed to request consideration for a medical exemption.

Step 1 – Initial Contact:

The District Test Coordinator (DTC) contacts the Academic Office at the Connecticut State Department of Education (CSDE) after the statewide Connecticut SAT makeup date of April 27, 2016.

- Contact Joe Amenta - joseph.amenta@ct.gov (860-713-6855) or Janet Stuck - janet.stuck@ct.gov (860-713-6837).
- Provide the following information:
 - State Assigned Student Identification (SASID) number;
 - Student Name (last, first);
 - Date of Birth;
 - Grade;
 - Name of School, District, Approved Private Special Education Program or RESC; and
 - Reason for exemption.
- You will be notified if the student meets the initial criteria to be considered for medical exemption and whether to proceed to Step 2.

Step 2 – Medical Form:

Based on the result of Step 1, the DTC will receive the Emergency Medical Exemption Form. This form will include the name of the student who is seeking a medical exemption.

- The Emergency Medical Exemption Form must be signed by the student's attending physician.
- For the purposes of the CSDE Medical Exemption a physician must be a Doctor of Medicine or Osteopathy licensed to practice medicine or surgery according to Chapter 370 and 371 of the Connecticut General Statutes, or licensed to practice medicine in another state. For the purpose of determining a medical emergency, this means an attestation is required from an MD, DO, or Psychiatrist, an attestation from a social worker will not suffice.



STATE OF CONNECTICUT DEPARTMENT OF EDUCATION



2018 Emergency Medical Exemption Form For Connecticut SAT School Day

Date: _____

_____, Education Consultant
CT STATE DEPARTMENT OF EDUCATION
Performance Office
450 Columbus Blvd, 7th FLOOR
Hartford, CT 06103

Dear _____

_____ has been under my care since _____. This student is unable to attend school and is medically/emotionally unavailable for homebound/hospitalized instruction. This student will not be available to receive such instructional services on March 21, 2018 or April 24, 2018 or April 25, 2017.

Sincerely,

DOCTOR'S SIGNATURE

DOCTOR'S PRINTED NAME

Connecticut SAT





CONNECTICUT STATE DEPARTMENT OF EDUCATION

For Questions Regarding Accommodations, Contact:

Joe Amenta

(860) 713-6855

Joseph.Amenta@ct.gov

Deirdre Ducharme

(860) 713-6859

Deirdre.Ducharme@ct.gov



Questions regarding CT SAT School Day

CSDE

Michelle Rosado, CT SAT School Day Program Manager
michelle.rosado@ct.gov or 860-713-6748

CSDE SAT Web page: www.ct.gov/sde/sat

College Board

SAT School Day Customer Support

855-373-6387 or

SATSchoolDaySupport@collegeboard.org

